




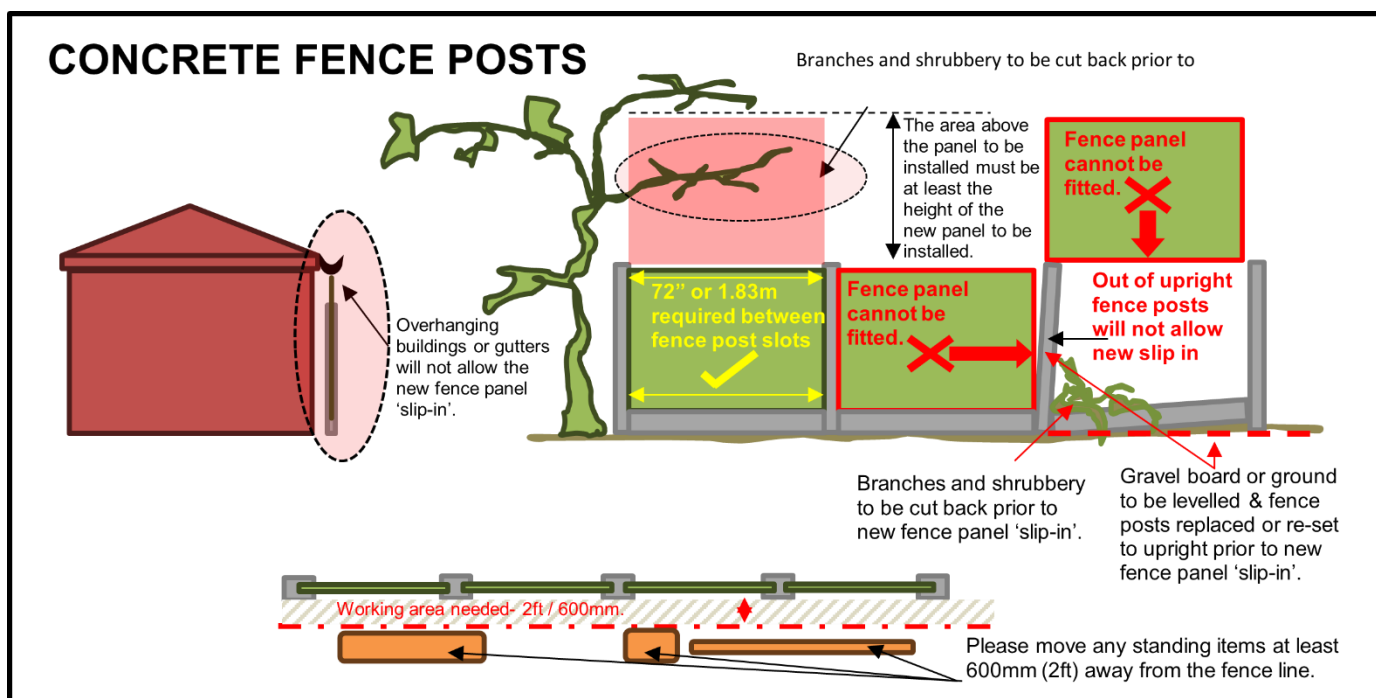


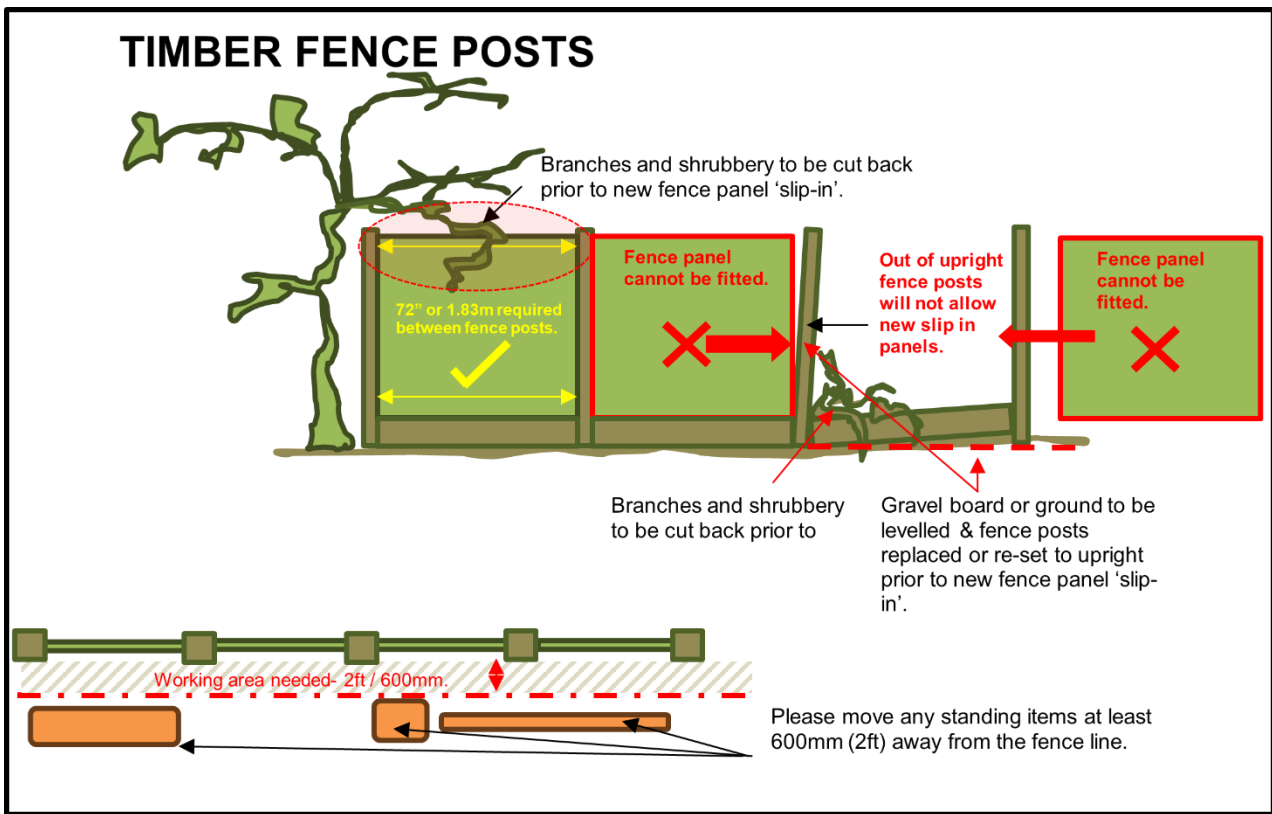
## HAYMAC Generic Fence & Gate Installation Information.

1. If access to the worksite is through your house or garage or your neighbour's house or garage, please complete and return to HAYMAC the signed HAYMAC Access Through Property Damage Liability Waiver. 
2. Any trees, shrubs or vegetation which breach the new or existing fence line or extend over the new or existing fence line will need to be either removed or cut back to allow the new fence installation to be completed. Tree trunks and large shrubs which extend over or through the boundary line which have not been removed prior to the new fence installation will necessitate the new fence line to be diverted around them. Unless specifically quoted for we have made no allowance to cut back or remove any trees, shrubbery or vegetation in this quote and the responsibility to undertake this work prior to the new fence installation is yours.
3. To be able to remove and install your new fence or gate, our installers will possibly have to work within your flower borders. If you have plants or shrubs that you do not want to get damaged, please 'lift' these plants and shrubs and re-plant them after the installation works have been completed. Our installers will make every effort to avoid damaging your plants and shrubs but sometimes this is not possible. HAYMAC will not be responsible for the replacement of, or financial recompense for, any damage to any of your plants or shrubs which are in the way of the new fence installation.
4. To be able to remove and install your new fence or gate, our installers will have to carry materials across your grass and garden, during periods of wet weather this may possibly cause some superficial damage to the grass or make its appearance 'muddy'. Our installers will make every effort to avoid damaging your lawn but sometimes this is not possible. HAYMAC will not be responsible for the replacement of, or financial recompense for, any damage to your lawn or garden caused through the installation of your new fence or gate. If you are concerned about possible damage to your lawn, artificial turf or garden, please provide a suitable heavy duty covering to cover the lawn, artificial turf or garden where our staff will need to work or access the boundary line.
5. To be able to remove and install your new fence or gate, our installers will have to carry materials across your driveway and footpaths, during periods of wet weather this may possibly make its appearance 'muddy' as our installers will be excavating post holes and their work boots will get unavoidably 'muddy', as will their wheelbarrow and tools. Our installers will make every effort to avoid making your driveway or footpath 'muddy' but sometimes this is not possible. HAYMAC will not be responsible for the cleaning of, or financial recompense for the cleaning of, your driveway or footpaths caused through the installation of your new fence or gate. If you are concerned about your driveway or footpaths getting 'muddy' please provide a suitable heavy duty covering to cover the driveway or footpaths where our staff will need to work or access the boundary line.
6. Where the installation boundary line is within 12"/300mm of any existing block paving, patio slabs, tarmac, pressed concrete driveway, decking, artificial turf, concrete path or slab (on either side of the boundary line) please note that to install the new posts we may need to lift the block paving, patio slabs, decking, artificial turf or break through any tarmac, pressed concrete driveway, concrete path or slab to successfully excavate for the post foundations. Unless specifically quoted for, we have made no allowance to reinstate any block paving, pressed concrete driveway, patio slabs, decking or artificial turf which needs to be lifted or excavated through to allow the new fence or gate post installation to be completed. The reinstatement of such will be your responsibility to complete, this includes cutting artificial turf around a fence or gate post.
7. Any damage which may occur during the lifting of the patio slabs, block paving, decking or artificial turf or excavation through a pressed concrete driveway will not be our financial responsibility to replace. Concrete slabs or paths will be reinstated with concrete and float finished and Tarmac will be reinstated using cold lay Tarmacadam by our installer, please note that this finish will not match the existing, should you wish to arrange the reinstatement of the surface concrete or Tarmac please ask our installer to finish the post foundations 2"/50mm below surface level. Should you wish to ensure no damage occurs during the lifting of any block paving, patio slabs, decking, artificial turf or excavation through a pressed concrete or Tarmac driveway, please arrange for block paving, patio slabs, decking or artificial turf to be lifted at the post locations prior to works commencing. For Tarmac and pressed concrete driveways please arrange for the driveway to be cut and lifted at the post locations prior to works commencing. We require 12"/300mm all the way around the post location to excavate the post foundation or replace the post.
8. Where your new fence starts or ends at a brick building, brick wall or existing timber or concrete fence or gate post (*if no slotted fence post is available*), a Tanalised timber wall plate will be fixed to the material fabric of the building, wall or post and will be a substitute for the start or end concrete fence post. Please complete our Wall Plate Installation Damage Liability Waiver. 
9. Where your new gate installation starts or ends at a brick building, brick wall or existing concrete fence post a Tanalised timber wall plate will be fixed to the material fabric of the building, wall, or post to hang and close the gate to. Please complete our Wall Plate Installation Damage Liability Waiver. 

10. If you do not want your new fencing to start with a timber wall plate fixed to your house or you do not want your new gate to be hung or closed to a timber wall plate fixed to your house, please request the installation of a fence or gate post when placing your order.
11. Any electric cables or pipework fixed to either side of the existing fence, fence posts, gate or gate posts must be removed prior to the new installation commencing. If there are any trellis panels or decorative items fixed to either side of the fence or gates which you wish to keep, please make sure these are removed prior to the works commencing.
12. Please clear both sides of the fence line or gates of any standing items which may be leaning against or fixed to the fence / gates (on both sides) to allow 2ft/600mm of clear access along at least one side of the fence / gate line to be worked on. For a new fence installation, it may be possible to carry out the installation from one side if the other side does not have any items leaning against the fence or fixed to the fence.
13. Please identify the locations of any buried service on either side of the boundary line to be worked on, to include, but not limited to, drainage pipes, telecommunications, water mains, electric mains, electric cables, gas mains and oil pipes which are within 500mm (0.5m) on both sides of the fence line or gates to be installed, repaired or replaced to our installer on the day the works commence and have previously completed our - HAYMAC Buried Services Form - detailing specifically the nature and location of any buried service which requires our attention to avoid during the works. Please ensure that your neighbour completes a separate form for their side of the fence, if possible, as very often services are installed after the original fence installation and often installed adjacent to the boundary line or on the fencing itself. [CLICK HERE](#)
14. Any electric cables which are within 500mm / 0.5m of the installation, on either side of the boundary line, must be isolated prior to HAYMAC work commencing- we cannot carry out excavation works adjacent to any 'live' cables. The isolation of the electrical supply will be your responsibility.
15. Please ensure you have your neighbour's consent to install a new boundary fence or replace or repair the existing boundary fence as we will need to work on both sides of the boundary line to install your new fence. If we are installing a gate post, we may also need to work from your neighbour's property to install or replace the gate post. Please complete our - HAYMAC Access To Adjoining Property Shared Boundary Permission Form [CLICK HERE](#)
16. Please ensure all parties who share the boundary fencing line or gate to be installed or replaced agree with the boundary line to which the new fence or gate is to be installed. If necessary, clearly mark the boundary start and finish points and any changes in direction required. As a minimum, please instruct our installers to the exact start and finish points of the new fence or gate installation on the day works commence. If the new fence or gate installation is a replacement of existing fencing or gate our installers will replace the fence or gate to the existing boundary line. It will be the HAYMAC client's responsibility to confirm / advise of the boundary line for the new fence or gate installation.
17. Please ensure the garden where HAYMAC staff are to work is clear of all pet excrement.
18. Please ensure your dog, or dogs, are kept away from our staff during the time we are at your property to ensure the safety of our staff. We may need to leave any gates open to aid with the materials being delivered to the worksite and cannot be responsible for your dog's safety.

## HAYMAC Replacement Fence Panel Installation to Existing Fence Posts- Requirements and Exclusions.





1. HAYMAC are only undertaking replacement fence panels to the existing fence posts.
2. Any electric cables or pipework fixed to either side of the existing fence must be removed prior to the new fence installation commencing. If there are any trellis panels or decorative items fixed to either side of the fence which you wish to keep, please make sure these are removed prior to the works commencing.
3. Please clear both sides of the fence line of any standing items to allow 2ft/600mm of clear access along the fence line to be worked on.
4. To be able to remove and install your new fencing, our installers will possibly have to work within your flower borders. If you have plants or shrubs that you do not want to get damaged, please 'lift' these plants and shrubs and re-plant them after the installation works have been completed. Our installers will make every effort to avoid damaging your plants and shrubs but sometimes this is not possible. HAYMAC will not be responsible for the replacement of, or financial recompense for, any damage to any of your plants or shrubs which are in the way of the new fence installation.
5. To be able to remove and install your new fencing, our installers will have to carry materials across your grass and garden, during periods of wet weather this may possibly cause some superficial damage to the grass or make its appearance 'muddy'. Our installers will make every effort to avoid damaging your lawn but sometimes this is not possible. HAYMAC will not be responsible for the replacement of, or financial recompense for, any damage to your lawn or garden caused through the installation of your new fence or gate. If you are concerned about possible damage to your lawn, artificial turf or garden, please provide a suitable heavy duty covering to cover the lawn, artificial turf or garden where our staff will need to work or access the boundary line.
6. To be able to remove and install your new fencing, our installers will have to carry materials across your driveway and footpaths, during periods of wet weather this may possibly make its appearance 'muddy' as our installers will be working outside in your garden and their work boots will get unavoidably 'muddy'. Our installers will make every effort to avoid making your driveway or footpath 'muddy' but sometimes this is not possible. HAYMAC will not be responsible for the cleaning of, or financial recompense for the cleaning of, your driveway or footpaths caused through the installation of your new fence panels. If you are concerned about your driveway or footpaths getting 'muddy' please provide a suitable heavy duty covering to cover the driveway or footpaths where our staff will need to work or access the boundary line.
7. Please ensure you have your neighbour's consent to replace or repair the existing boundary fencing as we will need to work on both sides of the boundary line to install your new fencing. Please review & complete the attached form - HAYMAC Access To Adjoining Property Shared Boundary Permission Form.



8. It is your responsibility to ensure the fence posts are upright and in sound condition, existing gravel boards are level, or the ground is level and flat and that there is at least the height above the fence as the diagram above to 'slip-in' your new fence panels.
9. Please measure the height of the fence panel you have requested to be installed to confirm the height of the fence panel we have quoted for, prior to placing your order with HAYMAC. Complete our Fence Panel Check Sheet and return to HAYMAC.



10. Please measure between the fence posts to ensure you have an even 72" / 1.83m between the fence posts at the top and bottom of each fence bay to ensure your new fence panel will 'slip-in' between the existing posts. If the measurements between the fence posts at these 2x locations are not the same, it is highly unlikely a new fence panel will be able to be 'slipped-in' between the existing fence posts.
11. Any fence panel that cannot be installed due to faulty fence posts, adverse ground conditions, over hanging buildings / gutters or vegetation and trees will be set aside for installation at a later date, you will not receive a refund against the installation of this fence panel and will be charged for re-installing after the problem has been rectified. Any additional work we must undertake to complete the fence panel 'slip-in' installation will be priced for and agreed with you prior to carrying out the additional work.
12. If you have a fence panel that is not a standard width of 72" / 1.83m or a non-standard height (standard fence panel heights are- 3ft, 4ft, 5ft, 5ft 6" or 6ft) please let us know as we will need to make a bespoke fence panel to fit the correct gap or height.
13. Additional charges will apply for the manufacture of a non-standard size fence panel.
14. Items that are excluded from your quotation, unless specifically identified to the contrary:
  - Re-levelling, re-fitting, or replacing existing gravel boards.
  - Excavating the ground to level & flat.
  - Re-setting existing fence posts to upright or replacing damaged fence posts.
  - Cutting back overhanging branches or shrubs.
  - Cutting back and clearing vegetation that breaches the fence line.
  - Removing rubbish from the fence line.
  - Moving standing items that are in the way of the fence line to give a minimum of 600mm (2ft) of working area.
  - Removing guttering.
  - Removing items that are fixed to the fence panels.